

## Notice of Intent to Vacate (14-Day Notice Required)

I, \_\_\_\_\_, hereby serve notice of my intent to vacate the property located at the address of: \_\_\_\_\_ on or before the date of: \_\_\_\_\_.

**The reason for the voluntary vacating of the property is as follows:** (select one):

- Buying a personal residence
- Moving in with family as caretaker
- Moving to another area
- Not satisfied with the property/area
- Other (please specify below)

\_\_\_\_\_

Please forward the refund, if any, from rents paid and/or the security deposit to the name and address below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As head of household, I hereby certify to the information provided above and agree to abide by the terms of the lease agreement. Any personal property left in the unit is deemed abandoned and claim of ownership is relinquished to Pembroke Housing, per applicable State and federal laws.

\_\_\_\_\_  
**Resident Signature** \_\_\_\_\_  
**Date**

**This Section to be Completed by Agency Only**

The Pembroke Housing Authority received:  house key(s),  mailbox key(s), and  storage room key(s) for the unit above on the \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
**PHA Employee** \_\_\_\_\_  
**Individual Returning Keys**